



AGENDA

Wisconsin Rapids Public School District - Board of Education
510 Peach Street
Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Troy Bier, Member
John A Krings, President

September 8, 2020

LOCATION: Board of Education Conference Room C

TIME: Immediately following the Education Services Committee Meeting, but no earlier than 6:30 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
 - A. 66.03.01 Inter-District Agreements - Virtual program – Approval
 - B. PAC Reopening Guide for Private Organizations During COVID-19 and Affiliated Rental Fees – Approval
- IV. Updates and Reports
 - A. Purchase of Odysseyware – Update
 - B. Purchases – Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at [715-424-6701](tel:715-424-6701), at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling [715-424-6701](tel:715-424-6701).

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

Business Services Committee

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Katherine Bielski-Medina, Member
Troy Bier, Member
John A Krings, President

September 8, 2020

LOCATION: Board of Education Conference Room C

TIME: Immediately following the Education Services Committee Meeting, but no earlier than 6:30 p.m.

I. Call to Order

II. Public Comment

III. Business Services

A. 66.03.01 Inter-District Agreements - Virtual program – Approval

The virtual program operated by the District has attracted a number of students from school districts around the state. The Department of Public Instruction does not allow open enrollment into the Wisconsin Rapids virtual program, however non-resident students are allowed into the program provided the resident school district agrees to a cooperative 66.03.01 agreement. Any additional cost to provide special education services under each agreement remains the responsibility of the resident school district.

The Districts with which we need approved 66.03.01 agreements at this time are as follows:

Students In:

Port Edwards	- 7 students – grades 4K, 5K, 1, 3, and 8	- Virtual
Stevens Point	- 19 students – grades 4K, 5K, 1, 2, 3, 4, 5, 6, and 8	- Virtual
Tomorrow River	- 3 student – grades 4K, 5K, and 2	- Virtual
Tri-County	- 4 student – grades 4K, 1, 2, and 6	- Virtual

The Administration recommends that the 66.03.01 cooperative agreements for students attending the virtual program from the Port Edwards, Stevens Point, Tomorrow River, and Tri-County School Districts as listed be recommended for approval to the Board of Education.

B. PAC Reopening Guide for Private Organizations During COVID-19 and Affiliated Rental Fees – Approval

Eric Brittnacher, PAC Director, has been developing a guide for use with private organizations as they schedule events in the Performing Arts Center (PAC). Use fees have also been reviewed and a recommendation for an alternative fee structure is being proposed in light of the pandemic's impact on attendance capacity due to required physical distancing in the facility's space (see attachment A).

The Administration recommends that approval of the proposed PAC Reopening Guide for Private Organizations During the COVID-19 Pandemic, as well as the affiliated prorated fee structure as a result of limited attendance capacity due to COVID-19 precautionary measures implemented be recommended for approval to the Board of Education.

Business Services Committee Meeting Background – September 8, 2020

IV. Updates and Reports

A. Purchase of Odysseyware – Update

Odysseyware is one of the online platforms that is used with students in Central Oaks Academy. The platform provides instruction in the areas of Language Arts, Math, Science, Social Studies, and electives. It is used primarily with upper elementary and middle-school aged students. Price Quote is attached as Attachment B.

B. Purchases – Update

Copies of the following invoices are included as Attachment C:
Bauer's Floor Mart – Flooring – Grove Elementary School
ThirtySeven4 LLC – Antivirus Software – District Technology

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the Regular Board of Education meeting.

VI. Future Agenda Items

No future agenda items of the Business Services Committee were identified.

DRAFT September 8, 2020

Performing Arts Center of Wisconsin Rapids
A GUIDE FOR PRIVATE ORGANIZATIONS DURING COVID-19

This document is intended to provide resources, tips, and updated procedures for using the Performing Arts Center of Wisconsin Rapids. Much of the information contained within this document is taken directly from the Event Safety Alliance and the Educational Theater Association reopening publications.

This document does not intend to create rules or requirements for users or patrons, but rather communicate many considerations for planning future events. You, as a private user or organization, must come to your own conclusions and formulate appropriate plans to conduct business during the COVID-19 pandemic.

Please read this guide carefully. There are changes to the services the Wisconsin Rapids Public School District can offer renting organizations presently and into the future. It is important that you understand how these changes will affect your events and planning process.

WRPS can not anticipate all circumstances related to your event. Please review the following resources for additional considerations:

1. Event Safety Alliance
 - a. *Reopening Guide - For Event Professionals During The COVID-19 Pandemic*
 - i. Full document: [ESA Reopening Guide for Event Professionals](#)
2. Educational Theater Association
 - a. *Recommendations for Reopening School Theater Programs - Theater Education in the Time of COVID-19*
 - i. Full document: [EdTA Recommendations for Reopening School Theater](#)

PLANNING WHEN TO REOPEN: WHEN IT'S LEGAL AND REASONABLY SAFE

The lifecycle of any event begins with the decision to do business in the first place. A government directive legally allowing you to reopen does not mean you can do so safely.

Everyone has a legal duty to behave as a reasonable person under the same or similar circumstances. Here, the key circumstance is how to reopen (a) during a highly contagious global pandemic in which (b) even asymptomatic people can carry the disease, and (c) most places currently lack widespread testing, contact tracing, or a vaccine.

PATRON EDUCATION

This section focuses on ways to educate patrons to maximize health and safety compliance and minimize disruption of the event.

How to Change Expectations. Widespread messaging by venue and event professionals can accomplish two essential goals: (a) patrons will learn that the new rules are for their protection, which will eventually lead to greater compliance; and (b) transparently showing new sanitary or distancing practices will persuade nervous people back into public places.

What to Explain. The PAC Use Policy outlines codes of conduct and prohibited items. New health procedures and expectations, such as social distancing, face covering requirements, longer wait times, and limited capacity should be communicated. There is no specific information that is best, but with all safety messaging you want to be positive, practical, and consistent.

Enforcement. When a private organization engages in a Use Contract with WRPS, the renting organization assumes responsibility and liability for participants and patron behavior.

Face Coverings. On July 30, Governor Evers issued an [emergency declaration order](#) to address a spike in infections of the coronavirus in Wisconsin. Under that Executive Order, Evers also issued [Emergency Order #1](#), which requires all people aged 5 and older to wear masks in indoor and “enclosed spaces.”

A brief summary about the new statewide mask order:

- People are required to wear masks in any “enclosed space.” “Enclosed space” means a confined space open to the public where individuals congregate.
- People can remove their masks when they are eating or drinking, or communicating with someone with hearing problems.
- People are exempt if they have a disorder or condition that prevents them from wearing a mask; if they cannot remove the mask by themselves; if they have “trouble breathing”; if they are below the age of 5.
- Face coverings may be removed while a single individual is giving a religious, political, media, educational, artistic, cultural, musical, or theatrical presentation for an audience, the single speaker may remove the face covering when actively speaking. While the face covering is removed, the speaker must remain at least 6 feet away from all other individuals at all times.

If the order is overturned or expires, WRPS requires all people to wear masks while inside district-owned buildings until further notice.

Practices for Healthy Workers, Volunteers, and Participants.

WRPS employees and students will adhere to the self-screening procedure before attending work or school each day:

1. Do you and/or your child(ren) have any of these symptoms that are new or unusual for you? YES / NO
 - a. Fever (100.4 or greater), cough, shortness of breath, loss of smell, loss of taste, sore throat, muscle aches, headache, fatigue, nausea, vomiting, diarrhea
 - i. (If YES, then you should contact your doctor/ your child(ren)'s doctor and stay home and self-isolate.)

2. Have you or your child(ren) been diagnosed with COVID-19? YES / NO
 - a. (If YES, you / your child(ren) should remain home and seek guidance and advice from your medical provider and/or public health.)

3. Have you or your child(ren) been in close contact with someone who has been diagnosed with COVID-19? YES / NO
 - a. (If YES, you / your child(ren) should remain home and seek guidance and advice from your medical provider and/or public health.)

4. Have you or your child(ren) taken medicine for a fever in the last 72 hours? YES/NO
 - a. (If YES, you/ your child(ren) should remain home and seek guidance and advice from your medical provider and/or public health.)

It is possible that illness or suspected exposure to COVID-19 will prevent WRPS employees or students from staffing events at the PAC.

WRPS understands the relationship between community organizations and the opportunity for WRPS students to participate and learn through various forms of human expression. WRPS also understands many community groups are comfortable with, embrace, and often rely on PAC management and student technical support for their events.

However, if a PAC staff member answers 'YES' to the above questions, they will not be allowed to work on-site in any manner. Therefore, it is imperative that each user organization determine how to execute their event as if PAC staff is not available. Sickness or quarantine could happen at any time, and therefore users should not anticipate their event will be set up or prepared in ways they have been accustomed to. Furthermore, all groups should consider how to staff required technical positions such as audio, lighting, video, spotlights, fly rail, and general stagehand duties. WRPS and PAC management will attempt to deliver services in the same capacity, but ultimately, staffing is the responsibility of the user organization.

WRPS is not responsible for a lack of technical support or venue personnel due to illness or quarantine.

Here are recommendations for event staff backup:

- Secure PAC Technicians - under the assumption that they may not be able to work if ill or quarantined.
- Secure participants or staff within your organization - basic training on PAC systems can be provided to these individuals, well in advance of contracted use. (Basic safety training shall become a requirement of the PAC Use Policy.)
- Secure independent contractors or freelancers
- PAC Technician Alumni - A list of PAC Tech Alumni and community technical partners is curated for reference and is available by request only.
- Simplify - Consider how to execute your show in the absence of technical help.

Ushers. Some groups request support from the Wisconsin Rapids Area Retired Educators Association (WRAREA) volunteer usher group. User groups may request usher service from WRAREA, but do not anticipate willingness to volunteer during the COVID-19 pandemic. Services that ushers normally provide, such as checking tickets, distributing programs, and seating assistance is the responsibility of the user group.

Screening. Choices about health screenings prior to entry are at the discretion of the user group. This includes but not limited to temperature checks, or health screening questionnaires. Thermometers are not provided by WRPS. WRPS employees will not engage in temperature or health screening for patrons or user groups. WRPS and PAC management will only screen their employees prior to work.

Responding to Confirmed Cases Of COVID-19. If someone is confirmed to be infected with COVID-19, contact the Wood County Health Department immediately at (715) 421-8911.

The Wood County Health Department will engage in contact tracing and notification of impacted persons.

It is not the responsibility of the private organization or WRPS to conduct the tracing, but be prepared to provide as much information about the circumstances as possible. For example:

- Legal Warning. It may be illegal to provide the infected person's name or other information that could be used to determine their identity. Share this information with the Wood County Health Department only.
- Determine what areas of the venue were visited, used, or impacted by the infected person.
- Assess whether the person's role placed them within six feet of other people, workers, or patrons; including whether their duties create specific transmission risks such as merchandise handling or ticket checking. Determine which persons had close contact with the infected worker.

VENUE INGRESS AND EGRESS

Patrons' experience at the venue should match the health guidelines they receive beginning with their first ticketing or social media engagement. Consider opening the house earlier to allow a greater time window for patrons to enter.

A map of the venue is provided with suggestions for ingress and egress in an effort to reduce the amount of people entering/exiting the same routes. Ropes and stanchions can be placed to help maintain distance between patrons entering and exiting the venue. The aisles of the PAC shall be used for patron movement only; congregation in these areas shall be discouraged.

Handwashing Stations. Additional hand sanitization pumps are installed at various locations in the venue. Restrooms remain open as a location to wash hands. Sinks and hand-dryers are touch-free. Soap dispensers and hand towel dispensers require manual operation.

Will Call and Box Office. There is no plexiglass partition in the PAC Box Office. PAC management encourages all groups to arrange for advance ticket purchases. This eliminates handling of cash, tickets, lines, and general congregation at the door. Advance ticket sales can also provide the organization with patron data, assigned seating charts, and contact tracing information, if necessary.

Space Requirements. The PAC seats a maximum of 833 persons under normal circumstances. WRPS recommends to invite no more patrons or participants than you can accommodate while maintaining physical distancing conditions in all areas of the venue. Similar performing arts venues plan to operate at no greater than $\frac{1}{3}$ maximum capacity. For the PAC, that is approximately 275 occupied seats.

WRPS can not enforce a user's physical distancing plan, or lack thereof. Physical distancing plans and enforcement of such plans are the responsibility of the user organization.

Physical distance quick reference:

- 3 empty seats equals approximately 6 feet.
- 1 empty row equals approximately 6 feet.

Reserved Seat Events. In venues with reserved seating, there is likely to be some flexibility in the number of seats to remove or kill in order to maintain physical distancing between unrelated patrons. Some events draw crowds that attend in groups, which suggests that perhaps a venue can safely accommodate more patrons for that event. Remember that even at a seated event, patrons must navigate choke points such as ingress and egress, hallways, merchants, and restroom areas.

General Admission Events. General admission events present additional challenges during the COVID-19 pandemic. The concept of general admission is discouraged due to the inability to effectively track patron locations in the venue, and their proximity to other groups. Contact tracing is more difficult when tickets are sold on a general admission basis.

Programs. WRPS recommends that programs be distributed on a self-serve basis. Tables can be placed in various entry locations where programs can be fanned out to be taken by the patron directly.

FRONT OF HOUSE CIRCULATION, FOOD AND BEVERAGE, AND MERCHANDISE

Intermission. Intermission presents the same physical distancing challenges as ingress and egress, with the distinction that some patrons will remain seated. For everyone who chooses to get up, they will likely enter areas of the venue with higher concentrations of people. Patrons will also pass by other patrons entering or exiting the seating areas.

Even with fewer people attending events, intermission may have to be longer to allow time for physically distanced patron movement. Given these issues, the solution may be shorter shows with no intermission.

Restrooms. Consider limiting occupancy of restrooms to ensure physical distancing. This may result in patrons waiting outside the restrooms. Inform patrons and guests on all applicable web sites, social media platforms, and physical signage inside the event space to avoid surprised patrons waiting in long lines. One-way traffic can be achieved in the PAC lobby restrooms. Ropes, stanchions and appropriate signage can be placed to direct traffic appropriately.

Food, Beverage, and Merchandise Sales. Safe service of food, beverage, and merchandise presents many operational challenges. **Food/drink is allowed in the PAC Lobby but is prohibited inside the theater.** Water bottles with secure lids are allowed. Public water fountains are disabled.

WRPS understands the importance of merchandise, flower sales, and concessions to boost revenue. Sales of such products attract groups in close proximity and there is an exchange of payment and products between vendors and patrons. Consider the benefits and risks in providing concessions or merchandise during the pandemic.

Merchants' Infection Control Plans. Because event retail workers may touch and handle materials that people hold, consume, or wear, their attention to infection management is important. Food, beverage, and merchandise vendors should know the health risks related to their work. They should understand cleaning procedures and risk mitigation measures. Event organizers should contractually require that merchants present their own infection mitigation plan as a condition of engagement to work the event.

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Live Streaming. Presently, WRPS does not have pay-per-stream or “ticketed” services available to user groups. If users decide to hire someone to provide this service, it is the responsibility of the user group to ensure their content has appropriate licensing to allow for live streaming. Be advised that most licenses do not allow for free streaming and that content must be password protected. Work with your licensing representative to learn more about what options are available to you.

WRPS can supply an open network port for media streaming services. This is identical to media access for streaming events in the LHS fieldhouse. Please discuss this in advance with facilities management.

Final Words. WRPS and PAC Staff appreciate your cooperation as we move forward through the uncertainty of the COVID-19 pandemic. Please contact us with any questions or concerns. We look forward to working with you.

ADDENDUM LANGUAGE FOR INCLUSION IN FACILITY USE AGREEMENTS

The following language will be included as an Addendum in Performing Arts Center Facility Use Agreements throughout the duration of the pandemic:

***Force Majeure:** Neither party will be liable for failure or delay to perform obligations under this Agreement, which have become practicably impossible because of circumstances beyond the reasonable control of the applicable party. Such circumstances include without limitation natural disasters or acts of God; acts of terrorism; labor disputes or stoppages; war; government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies; or any other cause, whether similar in kind to the foregoing or otherwise, beyond the party’s reasonable control. Written notice of a party’s failure or delay in performance due to force majeure must be given to the other party no later than five (5) business days following the force majeure event commencing, which notice shall describe the force majeure event and the actions taken to minimize the impact thereof. All delivery dates under this Agreement affected by force majeure shall be tolled for the duration of such force majeure. The parties hereby agree, when feasible, not to cancel but reschedule the pertinent obligations and deliverables for mutually agreed dates as soon as practicable after the force majeure condition ceases to exist.*

FEES

The following alternative fee structure for the Performing Arts Center (PAC) will be in effect throughout the duration of the COVID-19 pandemic due to the pandemic’s impact on attendance capacity as a result of required physical distancing measures being implemented.

Auditorium	Group A In-District Non-Profit	Group B In-District For-Profit Or Out-of-District Non-Profit	Group C Out-of-District For Profit
NON-Ticket Sales	\$250.00 \$100.00	\$500.00 \$150.00	\$1,000.00 \$250.00
Ticket Sales	\$500.00 \$200.00	\$1,000.00 \$250.00	\$2,000.00 \$500.00

Attachment B



Edgenuity Inc.
8860 E. Chaparral Road
Suite 100
Scottsdale AZ 85250
877-725-4257

Price Quote for Services
Wisconsin Rapids School District
Wisconsin Rapids WI
Account Number 47325
Quote Number 143971
Total \$25,875.00
Date 7/17/2020

Payment Schedule	Contract Start	Contract End
	9/1/2020	8/31/2021

Site	Description	Comment	End Date	Per Unit Cost	Qty	Cost	
	Odysseyware K-12 Comprehensive Concurrent User		08/31/2021	\$575.00	45	\$25,875.00	
1. Wisconsin Rapids Public School District							
						Subtotal	\$25,875.00
						Total	\$25,875.00

Edgenuity will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Edgenuity will invoice the customer for the additional usage.

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

Wisconsin Rapids School District

Signature: _____

Print Name: _____

Title: _____

Date: _____

Edgenuity Inc. Representative

AIMEE BURLEY | Account Executive - WI
aimee.burley@edgenuity.com | 218.821.0199 | Edgenuity®

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. All order documentation can be submitted electronically at <https://edgenuity.formstack.com/forms/ar>. Alternatively you can e-mail this quote, the purchase order and order documentation to AR@edgenuity.com or fax to 480-423-0213.



Edgenuity Inc.
 8860 E. Chaparral Road
 Suite 100
 Scottsdale AZ 85250
 877-725-4257

Price Quote for Services
 Wisconsin Rapids Public School District
 Wisconsin Rapids WI
 Account Number 47325
 Quote Number 168657
 Total \$31,625.00
 Date 9/2/2020

Payment Schedule	Contract Start	Contract End
Net30	9/1/2020	8/31/2021

Site	Description	Comment	End Date	Qty
	Odysseyware K-12 Comprehensive Concurrent User		08/31/2021	55

1. Wisconsin Rapids Public School District

Subtotal \$31,625.00

Total \$31,625.00

Edgenuity will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Edgenuity will invoice the customer for the additional usage.

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

Wisconsin Rapids Public School District

Signature: Jennifer L Wilhorn
 Print Name: Jennifer Wilhorn
 Title: Asst. Dir of Curriculum
 Date: 9-3-20

Edgenuity Inc. Representative

Aimee Burley
 Account Executive - WI
 TEL 218-821-0199
 EMAIL aimee.burley@edgenuity.com

Social and Emotional Learning Courses from Edgenuity and Purpose Prep!
edgenuity.com | learnzillion.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. All order documentation can be submitted electronically at <https://edgenuity.formstack.com/forms/ar>. Alternatively you can e-mail this quote, the purchase order and order documentation to AR@edgenuity.com or fax to 480-423-0213.

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~~121738~~

VINYL - CARPET - CERAMIC - HARDWOOD - LAMINATE

BAUER'S FLOOR MART

146 Second Avenue South
 Wisconsin Rapids, WI 54495
 (715) 424-1850
 Fax (715) 424-1853
 www.bauersfloormart.com



WRPS
 2510 Industrial St
 Wisconsin Rapids, WI 54495

FULL AMOUNT DUE ON PRESENTATION OF STATEMENT

DATE	DESCRIPTION	CHARGE	PAID	BAL.
7/1/20	Room A138 Grove School			
	Underlayment Inst	2000-		
	Heartland Trails LVP installed	4450-		
	4" Burnt Umber Vinyl Base Installed	375-		\$6825 ⁰⁰
	Add Disc		200-	\$6625 ⁰⁰
	Floor Prep + M	35-		\$6660 ⁰⁰
	Cass Lake (R.R.)			

PAY LAST AMOUNT IN THIS COLUMN

A FINANCE CHARGE of 1 1/2% per month which is 18% per year

327-2553000
 1-10-104-327-2553000

[Signature] 8/25

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VINYL - CARPET - CERAMIC - HARDWOOD - LAMINATE

BAUER'S FLOOR MART

146 Second Avenue South
Wisconsin Rapids, WI 54495
(715) 424-1850
Fax (715) 424-1853
www.bauersfloormart.com



WRPS
2510 Industrial St.
Wisc Rapids, WI 54495

FULL AMOUNT DUE ON PRESENTATION OF STATEMENT

DATE	DESCRIPTION	CHARGE	PAID	BAL.
11/20	Room A139 Grove School			
	Underlayment Installed	2200-		
	Heartland Trails LVP Installed	4750-		
	4" Burnt Umber Vinyl Base Inst	400-		\$7350 ⁰⁰
	Addt Disc		205-	\$7125 ⁰⁰
	Floor Prep T/M	35-		\$7160 ⁰⁰
	Cass Lake (RR)			

PAY LAST
AMOUNT IN
THIS COLUMN

A FINANCE CHARGE of 1.25% per month which is 15% per year

327.255300
1-10-104 - ~~324~~ - 254300

8-21-20

VINYL - CARPET - CERAMIC - HARDWOOD - LAMINATE

BAUER'S FLOOR MART

146 Second Avenue South
Wisconsin Rapids, WI 54495
(715) 424-1850
Fax (715) 424-1853
www.bauersfloormart.com



CASH



327-255-700
~~327-255-700~~

WRPS

2510 Industrial St.
Wisc Rapids, WI 54495

1-10-10Y-324-254200

Call
8-21-20

WRPS
2510 Industrial St.
Wisc Rapids, WI 54495

FULL AMOUNT DUE ON PRESENTATION OF STATEMENT

FULL AMOUNT DUE ON PRESENTATION OF STATEMENT

DATE	DESCRIPTION	CHARGE	PAID	BAL.	DATE	DESCRIPTION	CHARGE	PAID	BAL.
7/1/20	A154 Art Room Shore School				7/1/20	Room A137 Shore School			
	Am. 51915 Charcoal UCT Ink w/ pieces of 51821 Cambrian Blue			6,660.00 + 4,300.00 +		Underlayment Ink 2000			
	57515 Red & 57509 Yellow - installed at random		002 T=	10,960.00*		Heartland Trails CVP Installed 4450-			
	w/extra case of accent color 125-					4" Buynt-Imber Vinyl Base Inst 375			16825
	4" Charcoal Vinyl Base Inst 300-					Add disc			200-6625
	Grinding, Patching 375-					Floor prep T & M			16660
	1 X 1/2" Coating Flot T & M					Cass Lake (RR)			

PAY LAST
AMOUNT IN
THIS COLUMN
\$4800

PAY LAST
AMOUNT IN
THIS COLUMN

* A FINANCE CHARGE of 1.99% per month which is 1.9% per year

* A FINANCE CHARGE of 1.99% per month which is 1.9% per year



Purchase Order
WISCONSIN RAPIDS SCHOOL DISTRICT
 510 PEACH STREET
 WISCONSIN RAPIDS, WISCONSIN 54494
 PHONE (715) 424-6705 - FAX (715) 422-6070

SHOW THIS NUMBER ON ALL SHIPMENTS,
 CORRESPONDENCE, OR INVOICES

PO# 21001495

DATE: 09/02/20

PAGE NO: 1 of 1

PO TYPE:

VENDOR: 160237

REQ: 00040757

PHONE: (877) 374-7581

Fax: (866) 561-4983

EMAIL:

Thirtyseven4 LLC
 PO Box 1642
 Medina OH 44258

BUYER:

SHIP TO: Central Storage
 2510 Industrial Street
 Wisconsin Rapids WI 54495

VENDOR ACCOUNT:

CONTACT: P. Bickelhaupt

SITE: Central Office

SPECIAL INSTRUCTIONS: Please email sarah.sundermeier@thirtyseven4.com

Please send the following, freight charges prepaid. Cancel back orders not received by _____

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		PER PURCHASING POLICY 672		
		Please see attached quote 08262020-wrps		
2500.00		Thirtyseven4 Antivirus 3 year subscription	6.9600	17,400.00
		TOTAL:		17,400.00
		BLDGS and GRNDS there is nothing to deliver		
		Provided to BOE as an update September 2020		
		***** For School District of Wisconsin Rapids use only 1-10-823-483-295200-923-000000-2		17,400.00

THE STATE OF WISCONSIN AND ALL ITS AGENCIES ARE EXEMPT FROM
 ALL FEDERAL, STATE, AND LOCAL TAXES, SEC. 77-54
 PLEASE ACCEPT OUR PO AS EVIDENCE OF OUR EXEMPT STATUS

Signed: